

DMS Guidelines for Recognized Student Interest Groups

- A) Procedure to become a Recognized Student Interest Group
 - i) A petition for recognition, available in the Office of Student & Multicultural Affairs or online at:
http://www.dartmouth.edu/dms/students/student_gov/,
must be submitted by students to the DMS Student Government. This petition will include the following items:
 - a) The names of a minimum of five students who indicate a desire to form the group.
 - b) A Statement of Purpose, which describes how the group will serve the needs of Dartmouth Medical students.
 - c) The names of one or more student leaders who have consented to serve.
 - d) The name of a faculty advisor who has consented to serve.
 - ii) Recognition is dependent upon approval by Student Government. Organizations wishing to be approved are encouraged to attend the meeting during which recognition will be decided in order to support and explain their petition.
- B) Benefits of Recognized Student Interest Groups. If approved, the Interest Group will be eligible for the following:
 - i) A DND account on Blitzmail.
 - ii) The right to use the facilities, property, and services of Dartmouth Medical School.
 - iii) Technical and event planning support from the Office of Student Affairs.
 - iv) \$100 annually from the DMS Student Activities budget. Interest Groups will be free to utilize the funds as they see fit. Where possible, Interest Groups are encouraged to seek primary funding from other departments and sources.
- C) Responsibilities of Recognized Student Interest Groups:
 - i) The Interest Groups will conduct activities in a manner consistent with Dartmouth Medical School's mission, principles of community, policies, and all local, state and federal laws.
 - ii) Funding will be used responsibly.
 - iii) Plans for events and programming should be made in consultation with the appropriate faculty advisor and the Student Affairs Coordinator.
 - iv) Failure to use the allotted funds by the end of the fiscal year (historically at the end of June) will lead to forfeiture of the right to those funds and a return of the funds to the Student Activities account.
- D) Annual renewal process
 - i) At the beginning of each academic year Interest Groups that were recognized in the previous year will be required to submit a renewal petition. This petition will include the following items:

- a) The names of a minimum of five students who indicate a desire to maintain the group.
- b) A Statement of Purpose, which describes how the group will serve the needs of Dartmouth Medical students.
- c) The name of student leader(s) who have consented to serve.
- d) The name of a faculty advisor who has consented to serve.
- ii) Renewal petitions are **NOT** subject to vote by the Student Government
- iii) Failure to submit a renewal petition will lead to recognition being withdrawn. Recognition will be granted again after submission of a new petition for recognition and approval by the Student Government, as outlined in (3)(A).