



## Geisel Academy of Faculty Master Educators (GAME) 2018 Nomination and Selection Information

### 1. What is the overall purpose of the Geisel Academy of Faculty Master Educators?

GAME was formed in May 2012 to recognize the importance of excellence in teaching and educational scholarship by Geisel faculty engaged in all varieties of educational programs. Master educators who are selected to join GAME are committed to improving the quality of teaching at The Geisel School of Medicine and at Dartmouth Hitchcock Medical Center, and are expected to take a leading role in faculty development, mentorship and promotion of a positive learning environment. GAME members demonstrate a passion for teaching, learning, and education, even in the face of competing missions and activities in our school, hospitals, and clinics.

### 2. How are candidates for GAME nominated?

Any faculty member at Geisel can arrange his or her own nomination by completing and submitting the following documents as a single PDF or word file, compiled ***in this order***:

- a current CV,
- a detailed educator's portfolio that outlines the nominee's contributions to medical education at Geisel and elsewhere following the outline described below, and
- two letters of nomination written by Geisel faculty members who are familiar with and can describe the broad impact and value of your work in medical education; often one letter will be from your department chair or section chief, but that is not required.

### 3. What is the GAME Lifetime Educator Award?

In addition to recognizing the contributions of faculty who remain actively engaged in teaching and educational leadership roles, GAME honors master educators whose past contributions have had a durable and substantial impact at Dartmouth's Geisel School of Medicine. Nominations for the Lifetime Educator Award should include

- a current CV,
- two letters of nomination written by Geisel faculty members indicating that the individual is being nominated as a Lifetime Educator, and describing the nature and impact of the nominee's contributions to medical education at Geisel

### 4. What is the timeline for this process?

|                   |                                                                                                                                                                                                                                  |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| February, 2018    | Invitation for nominations distributed to Geisel School of Medicine faculty                                                                                                                                                      |
| March 30, 2018    | <b>Completed nomination packets should arrive by e-mail to Rachel A. Hammond, <a href="mailto:Rachel.A.Hammond@dartmouth.edu">Rachel.A.Hammond@dartmouth.edu</a> and must be received by 5:00 p.m. on Friday, March 30, 2018</b> |
| April, 2018       | Selection committee reviews materials from all nominees                                                                                                                                                                          |
| Early May, 2018   | Dean of the medical school will contact awardees                                                                                                                                                                                 |
| Late Spring, 2018 | Dean of the medical school will publicly announce the GAME Class of 2018 at a Geisel event in the Spring.                                                                                                                        |

**5. Where do I submit my nomination packet?**

Packets must be submitted electronically to Rachel A. Hammond at [Rachel.A.Hammond@dartmouth.edu](mailto:Rachel.A.Hammond@dartmouth.edu) by 5:00 p.m., March 30, 2018.

**6. Whom can I contact if I have any questions about this process?**

Dr. Kelly Kieffer at [Kelly.A.Kieffer@hitchcock.org](mailto:Kelly.A.Kieffer@hitchcock.org)

**7. What is expected of me if I am selected to join GAME?**

GAME holds three to five meetings each year; members are expected to attend as many meetings as possible. All members are expected to actively participate in programs sponsored by GAME, including faculty development activities, faculty-to-faculty mentoring, mentoring and collaboration with the Geisel Medical Education Scholars, and participation in course and clerkship reviews.

**Description of the Educator's Portfolio**

*Nominations must include an Educator's portfolio that describes the nominee's activities in each of eight identified areas. The portfolio must follow the outline below, to ensure that the selection committee evaluates the qualifications of nominees fairly and consistently. The selection committee anticipates that each nominee will excel in one or more of these areas, but may not be active in all areas. **The portfolio should be no longer than 6 pages single spaced in 11 or 12 point font.***

**A. Describe the amount and diversity of your teaching at all levels**, including medical students, graduate students, postdoctoral fellows, residents, clinical fellows, inter-professional colleagues and CME programs. Include educational activities involving Dartmouth College undergraduate students, Tuck students, or Thayer students as well, or with community groups such as high school students.

**B. Describe the quality of your teaching at the levels** listed above, based upon feedback that you have received. Quantitative and qualitative descriptions may be included, for example by incorporating both a summary of numerical ratings and free-text comments by learners.

**C. Describe the amount and type of mentoring and advising that you provide to local learners**, including providing personal advice, career advice, and career development for students, graduate students, residents, fellows, peers, and others.

**D. List and describe your invited teaching experiences regionally, nationally, and internationally**, as indicators of the broadly recognized quality of your teaching, and wider recognition of your work.

**E. List all formal teaching awards that you have received**, whether local, regional, or national.

**F. List and describe educational leadership positions you have held at Dartmouth, regionally, or nationally**, such as directing courses, clerkships, residency programs, fellowship programs, graduate programs, learning modules, or other administrative positions in the broad field of education.

**G. List and describe new or innovative teaching modules, courses, techniques**, etc. that you have developed, with an emphasis on innovations that have been adopted within or outside of Geisel.

**H. Describe research that you have performed and disseminated in any area of education**, especially research that has culminated in dissemination to a broader audience through posters and talks at regional conferences, reviews, peer-reviewed publications, educational products, etc.