

## MEDICAL EDUCATION COMMITTEE MEETING MINUTES



**Dartmouth**  
GEISEL SCHOOL OF  
MEDICINE

Meeting Date: Tuesday, September 18, 2018  
 Time: 4:00 – 6:00 p.m.  
 Meeting Location: DHMC – Auditorium B  
 Approval:  
 Recorded By: Rachel A. Hammond

### ATTENDANCE

#### Faculty Voting Members

<b>Ames, James</b> (Clinical-Orthopedics)	X	<b>Crockett, Sarah</b> (Clinical-Emergency Medicine)	X	<b>Hanissian, Paul</b> (Pre-Clinical- SBM Reproduction; Clinical-Obstetrics and Gynecology)	0	<b>Huntington, Jonathan</b> (Clinical-Medicine)	--
<b>Jaynes, Scott</b> (Faculty Council)	--	<b>Loo, Eric</b> (Pre-Clinical-Pathology)	--	<b>Mullins, David</b> (Pre-Clinical)	X	<b>Myers, Larry</b> (Pre-Clinical)	X
<b>Murray, Carolyn</b> (Clinical-Medicine)	X	<b>Nelson, Bill</b> (Pre-Clinical and Clinical- Health and Values VIG)	X	<b>Rees, Judy</b> (Pre-Clinical-Epidemiology)	X	<b>Robey, R, Brooks</b> (Pre-Clinical)	0
<b>Sachs, Marlene</b> (Community Preceptor Education Board)	--	<b>Saunders, James</b> (Clinical-Surgery)	X	<b>Sorensen, Meredith</b> (Clinical-Surgery)	X	<b>Spaller, Mark</b> (Pre-Clinical)	X
<b>Weinstein, Adam</b> Chair; Pre-Clinical-Renal Phys; Clinical-On Doc and Pediatrics)	X						

#### Student Voting Members Year 1

<b>TBD</b> (Student-1 <sup>st</sup> Yr. Rep)		<b>TBD</b> (Student-1 <sup>st</sup> Yr. Rep)		<b>TBD</b> (Student-1 <sup>st</sup> Yr. Rep)		<b>TBD</b> (Student-1 <sup>st</sup> Yr. Rep)	
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#### Student Voting Members Year 2

<b>Bessen, Sarah</b> (Student-2 <sup>nd</sup> Yr. Rep)	X	<b>Del Favero, Natalie</b> (Student-2 <sup>nd</sup> Yr. Rep)	X	<b>Lindqwister, Alexander</b> (Student-2 <sup>nd</sup> Yr. Rep)	X	<b>Stanko, Kevin</b> (Student-2 <sup>nd</sup> Yr. Rep)	X
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#### Student Voting Members Year 3

<b>Bachour, Kinan</b> (Student-3 <sup>rd</sup> Yr. Rep)		<b>Berkowitz, Julia</b> (Student-3 <sup>rd</sup> Yr. Rep)	X	<b>Bhushan, Vivian</b> (Student-3 <sup>rd</sup> Yr. Rep)		<b>Di Cocco, Bianca</b> (Student-3 <sup>rd</sup> Yr. Rep)	
<b>Kettering, Alexander</b> (Student-3 <sup>rd</sup> Yr. Rep)	X	<b>Warren, Celestine</b> (Student-3 <sup>rd</sup> Yr. Rep)	X				

#### Student Voting Members Year 4

<b>D'Agostino, Erin</b> (Student-4 <sup>th</sup> Yr. Rep)		<b>Kuczmarski, Thomas</b> (Student-4 <sup>th</sup> Yr. Rep)	X	<b>Merali, Natasha</b> (Student-4 <sup>th</sup> Yr. Rep)	X	<b>Ramos, Joshua</b> (Student-4 <sup>th</sup> Yr. Rep)	X
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#### Student Voting Members MD/PhD

<b>Chidawanika, Tamutenda</b> (Student-MD/PhD Rep)	X	<b>Emiliani, Francesco</b> (Student-MD/PhD Rep)	X	<b>Rees, Christiaan</b> (Student-MD/PhD Rep)		<b>Svoboda, Marek</b> (Student-MD/PhD Rep)	X
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Present = X / Absent = -- / Excused = 0

Non-Voting Members							
<b>Albright, Amanda</b> (Computing)	--	<b>Brown, Lin</b> (Pre-Clinical-Year II Co-Director)	--	<b>Dick. III, John</b> (Associate Dean, Yrs. III, IV)	X	<b>Duncan, Matthew</b> (Assoc. Dean, Student Affairs)	--
<b>Eastman, Terri</b> (Pre-Clinical Curriculum Director)	X	<b>Eidtson, William</b> (Director, Learning Services)	--	<b>Fountain, Jennifer</b> (Year II Curric. Mng)	0	<b>Guerra, Sylvia</b> (DICE Rep)	X
<b>Hamel, Ashley</b> (DICE Rep)	X	<b>Hammond, Rachel</b> (MEC Admin. Support)	X	<b>Jaeger, Michele</b> (Registrar)	X	<b>Kerns, Stephanie</b> (Libraries Sciences)	X
<b>Kidder, Tony</b> (Year I Curric. Mng.)		<b>Lyons, Virginia</b> (Assistant Dean, Year I)	X	<b>McAllister, Stephen</b> (Computing)	--	<b>Montalbano, Leah</b> (Assessment & Evaluation)	X
<b>Ogrinc, Greg</b> (Senior Associate Dean for Medical Education)	X	<b>Pinto-Powell, Roshini</b> (Assoc. Dean Student Affairs)	--	<b>Reid, Brian</b> (Computing)	X	<b>Ricker, Alison</b> (Clinical Curriculum Director)	X
<b>Shoop, Glenda</b> (Learning Srv./Curric. Design & Evaluation)	--	<b>Swenson, Rand</b> (LCME, Chair Dept Med Ed)	X	Chair, Geisel Academy of Master Educators)		(Faculty Development)	
(TDI)							
Guest(s)		Guest(s)		Guest(s)		Guest(s)	
Ariel Wampler	X						

Present = X / Absent = -- / Excused = 0

**1. Call to Order – Adam Weinstein, MD**

Dr. Adam Weinstein, Chair, called the meeting to order at 4:00 p.m.

**2. Approval of July’s meeting minutes – Adam Weinstein, MD**

*Dr. Bill Nelson made a motion to approve the July 2018 minutes. The motion was seconded by Alex Kettering. The motion passed by a unanimous vote.*

**3. Announcements – Adam Weinstein, MD**

Dr. Adam Weinstein opened the meeting by having everyone introduce themselves along with their role on the MEC given the number of new members attending today’s meeting.

**4. Student Issues/Feedback**

The student government has restructured this year and the wellness members would like to attend an upcoming meeting to see how they can be involved with the new curriculum. Dr. Weinstein will follow up with Dr. Greg Ogrinc to see where these members could help out.

**5. Old Business**

None.

- **Consent Agenda**

- Year II: Dermatology Course Review

Update Hal and Denise on the objective wording, change the word practice to demonstrate to reflect the following.

*~~“Practice and Demonstrate~~ systematic skills of physical diagnosis to describe findings of patients with cutaneous diseases. (MS.5)*

Meet with Dr. Bill Nelson to discuss health and values content including materials related to DICE insuring session objectives.

- Year I: Pathology Course Objectives

- Psychiatry Clerkship Clinical Skills

- Year II: Cardiology Course Objectives

See attachment(s).

***Dr. Carolyn Murray made a motion to approve the Consent Agenda. The motion was seconded by Dr. James Saunders. The motion passed by a unanimous vote.***

## 6. **New Business**

- **Citizen Physicians Voting Policy – Ariel Wampler**

Ariel Wampler is here today representing the group on Citizen Physicians. This is a national organization with a Geisel Chapter, their emphasis is on promoting civic engagement among physicians and physicians in training. One of the things that makes Geisel unique is the number of away rotations that third- and fourth-year students encounter. This proposed policy would allow students to update their voting status and completing absentee ballot applications.

President Hanlon addressed this topic recently as well.

It was suggested that for the current year, an email should be sent out to all clerkship directors. They could build 10-15 minute window into their orientation to have students update their voting status to be able to complete absentee ballots.

It was discussed whether not this should become a Medical School Policy. It is important to make the students aware, but is this truly a policy? On the other hand, given the “power” differential between students and residents/preceptors, if a policy is not in place, students may not be given the time to take care of this responsibility. If this becomes a policy then it will need to come back to the MEC for a vote.

It was suggested that this should be an informal announcement for this year and Ariel and Citizen Physicians should work with Alison Ricker and Dr. Dick to evaluate whether to create a policy to bring before MEC.

See attachment(s).

- **USMLE Step 1 Policy Review – Adam Weinstein, MD**

There was some discussion based around leave of absence and academic scholar and what the definitions are.

Part of the discussion was based on the upcoming curriculum changes and should this be tabled for two years.

See attachment(s).

***Dr. Sarah Crockett made a motion to approve USMLE Step 1 Policy as written. The motion was seconded by Dr. David Mullins. The motion passed by a unanimous vote.***

- **USMLE Step 2 Policy Review – Adam Weinstein, MD**

There was discussion again related to the future about moving this deadline of December 15. The decision was again to table it for another two years when the restructured curriculum will take effect for year 3 students.

See attachment(s).

***Dr. David Mullins made a motion to approve the Step 2 Policy as written. The motion was seconded by Dr. Jamie Ames. The motion passed by a unanimous vote.***

- **Breast Imaging Curriculum Review Task Force – Adam Weinstein, MD**

Dr. Weinstein has been contacted by two difference sources from DHMC about an interest involving a deeper look into the learning methods and approach and content to imaging with content of cancer in mind.

This task force is being formed and there has not been a leader identified yet. If you are interested or know of someone who would be interested in leading please email Dr. Weinstein.

- **Year I: Neuroscience Course Review – Virginia Lyons, PhD and Rand Swenson, MD**

This course occurs in the spring term of Year 1. The course currently has 66.5 curricular hours. The course was last reviewed in October 2016.

The course director last year was Dr. Maue, he has stepped down from this role and Dr. Swenson will be leading this year. Dr. Swenson has graciously accepted all the changes that have been added to the recommendations.

One of the biggest issues were the session objectives and that every assessment question needs to map to at least one session objective.

See attachment(s).

***Dr. David Mullins made a motion to approve the Year I: Neuroscience Course Review and Action Plan. The motion was seconded by Dr. Sarah Crockett. The motion passed by a unanimous vote.***

- **Curriculum Restructuring Schedule and MEC Review Content – Adam Weinstein, MD and Greg Ogrinc, MD**

The question to the MEC today is about naming the pieces. Calling things year 1, 2, 3 and 4 will not work as the blocks have not been built to represent that. It's more like 3 different phases with themes built across all 3 phases.

Not asking for a vote now, but perhaps next month after the members have had time to review and send their feedback to Dr. Ogrinc and the MEC Subcommittee.

Dr. Weinstein presented the Curriculum Design Timeline which is in order of course start date and due date to the MEC.

The master course review schedule was passed around for members to sign up for open course/clerkship reviews.

**7. Adjournment – Adam Weinstein, MD**

Dr. Adam Weinstein, Chair, adjourned the meeting at 6:00 p.m.

**8. Ongoing Business**

- 4<sup>th</sup> Year Curriculum
- Evaluation Oversight Committee
- Curricular Evolution Subcommittee
- LCME Oversight Committee

**9. Future Meetings**

*\*\*\* Please note these meetings are on the 3<sup>rd</sup> Tuesday of each month, 4:00 - 6:00 p.m.*

- October 16, 2018
- November 20, 2018
- December 18, 2018