

Meeting Date: March 15th, 2023
Time: 4:00 – 6:00 p.m.
Meeting Location: Zoom
Approval: April 19th, 2023
Recorded By: Amy Rose

Attendance

Present = X, Absent = 0

Faculty Voting Members

Chamberlin, Mary (Clinical - Medicine)	X	Boardman, Maureen (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	X	Pellegrini, Vin (Department of Orthopaedics)	0	Crockett, Sarah (Clinical-Emergency Medicine)	0
Hanissian, Paul (Preclinical & Clinical- Obstetrics and Gynecology)	X	Hartford, Alan (Clinical-Medicine)	X	Hofley, Marc (Clinical – Pediatrics)	X	Homeier, Barbara (Preclinical- Pediatrics)	X
Matthew, Leah (Clinical-Family Medicine)	X	Myers, Larry (Preclinical- Medical Education)	X	Black, Candice (Department of Pathology and Laboratory Medicine)	X	Guthiknoda, Kiran (Department of Anesthesiology)	X
Saunders, James (Clinical-Surgery)	0	Sorensen, Meredith, Chair (Clinical-Surgery)	X	Thompson, Rebecca (Clinical – Neurology)	X		

Student Voting Members Year 1

Hernandez, Eli	X	Li, Kevin	X	Pfaff, Mairead	0	Plona, Kelsey	0
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Year 2

Fong, Justin	0	Gil Diaz, Macri	0	Maosulishvili, Tamar	0	Thomason, Helen	X
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Year 3

Carhart, Briggs	X	Fitzsimmons, Emma	0	Thomson, Chris	0	Xu, Jane	0
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Year 4

Banerji, Sarah	X	Cheema, Amal	X	Hanley, Meg	0	Morris, Linda	X
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MD/PhD

Emiliani, Francisco	0	Zipkin, Ronnie	X	Marshall, Abigail	X	Reiner, Timothy	X
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Non-Voting Members

Albright, Amanda (Instructional Designer)	X	Borges, Nicole (Chair, Dept. of Medical Education)	X	Chimienti, Sonia Senior Associate Dean for Medical Education	X	Dick III, John (Clinical - Associate Dean Clinical Curriculum)	0
Eastman, Terri (Preclinical - Director, Preclinical Curriculum)	X	Eidtson, Bill (Director, Learning Services)	0	Fountain, Jennifer (Assessment)	0	Holmes, Alison (Associate Dean, Student Affairs)	X

Jaeger, Mikki (Registrar)	X	Kerns, Stephanie (Associate Dean, Health Sciences & Biomedical Libraries)	X	Lyons, Virginia (Preclinical - Associate Dean Preclinical Curriculum)	X	McAllister, Steve (Director, Educational Technology)	0
Barbour, Nancy (Director, Assessment & Evaluation)	X	Mullins, David (Associate Dean, Biomedical Science Integration Chair, Geisel Academy of Master Educators)	X	Pinto-Powell, Roshini (Associate Dean, Admissions)	X	Reid, Brian (Associate Director, Educational Technology)	0
Ricker, Alison (Clinical - Director, Clinical Curriculum)	X	Rose, Amy (Administrative Support, UME Affairs)	X	Cameron, Justine (Director, Accreditation & CQI)	X	Shaker, Susan (Preclinical- Manager)	X
McBride, Lisa (Associate Dean, Diversity, and Inclusion)	X	Weissburg, Paul (Associate Dean, Evaluation and Assessment)	X	Levy, Campbell Phase 3 Director	0		

**Student Non-Voting Members
Diversity and Inclusion & Community Engagement (DICE)**

Tersio, Isabelle	0						
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Vice Chairs for Academics – Student Government

Thomson, Chris	X	Morris, Linda	X				
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Former MEC Student Members – Student Government

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Guest(s)

Thomas Thesen	Maura Dore	Arvind Suresh	
Alayna Sharp			

Call to Order

Meredith Sorensen, MD Chair – Medical Education Committee

Meredith Sorensen, called the meeting to order at 4:01pm.

Announcements

Meredith Sorensen, MD

1. LCC Subcommittee New Faculty Member – Dr. Tim Millington, Thoracic Surgery

Approval of Meeting Minutes

Meredith Sorensen, MD

Approval of February meeting minutes.

Leah Matthew made a motion to approve the February 2023 MEC meeting minutes. The motion was seconded by Marc Hofley. The motion passed with 1 abstaining.

Student Issues & Feedback

No student issues were brought to the meeting.

Consent Agenda

1. Revisions to PSCB – Dr. Sonia Chimienti

Linda Morris made a motion to accept the revisions to the Geisel Medical Student Academic and Personal Conduct Policy, Seconded by Abby Marshall. The motion was passed with 2 abstaining.

Subcommittee Business

1. **Geisel Grading Policy** – Dr. Meredith Sorensen

Outline of revisions

- Language change to allow students to progress into Phase 3 without “successfully” completing all of the Phase 2 as we don’t have grades for their final Phase 2 clerkship by the time Phase 3 starts. There is no way Dr. Dick can grade 300 OSCEs over the weekend between the end of Phase 2 and start of Phase 3.
- Added language to address how many incompletes or failures a student can “carry” through the academic year or into the next academic year without being required to complete or remediate.
- Removal of overarching passing criteria that student must achieve “on average, meet expectations in each competency assessed by the SPE.” In some cases, this has been in conflict with internal clerkship grading rubrics and the “on average” piece has been variably interpreted...does 2.8 get rounded to 3, etc.”
- Removed requirement for MEC to review clerkship specific grading changes and left that to the GAOC to provide “oversight.”

Discussion/Next Steps:

- Students concerned about bullet point 3. Clarifications to bullet 3 will be sent out to the MEC members in the next couple of days.
- We will be voting on the revision in one week (Wednesday, March 22nd). Please reach out with any other questions/concerns/suggestions about the Grading Policy revisions.

2. **Phase 1 Subcommittee Updates** – Dr. Virginia Lyons

- New Phase 1 Member – M3 Student Rep = Drew Bergman
- Phase 1 Mission Statement = Phase 1 develops the foundational scientific knowledge, clinical skills and attitudes that will prepare students for clinical clerkships, inspire a commitment to lifelong learning, and foster excellence in the practice of medicine.

- There was discussion about how the subcommittees' agendas are created. Agenda items do not need to come from the MEC, faculty/staff/students can reach out to the chairs of the subcommittee. There are also folders for each subcommittee under the MEC sharepoint where you can view the agenda, minutes and other meeting materials. [Link - MEC Sharepoint](#)
3. **GAOC Update** – Dr. Paul Weissburg
- New GAOC Member – M1 Student Rep = Rich Rosato

New Business

1. **Neurology Clerkship Review** – Dr. John Dick, Dr. Justin Mowchun & Dr. Diana Rojas-Soto

Recommendations	Course Leader Action Plan
Didactics – Increase time for going through cases, provide faculty development on going through cases	Continued faculty development on timing of quiz review component in didactics to more consistently have time to go through the case(s) at end of each session.
Connecting with Phase 1 Neuro Course Directors	Connect with Phase 1 Neuro Course Directors regarding changes to their curriculum and discuss ways with them to place more emphasis on lesion localization as clinical students expressed desire for more of this in advance of the clinical clerkship itself.
Neuroanatomy: Lesion localization (student request more of this) – unsure if this falls under Connecting with Phase 1 course directors or Virginia?	
Faculty Development – MiniCEX forms, Tmex forms, reinforce timely submission of forms	Provide further instruction at non-DH sites on timely completion of MiniCEX/ TMEX direct observation on-line forms.
Physical Exam Skills - Add a hands-on session to practice the components of a neuro exam	Discuss with site directors to consider piloting hands-on neurological exam session early in each clerkship block.
Course Objective 7 – Check to see if there is a mapping issue	Course Objective 7: “Define and prioritize the patient's problems accurately, explain the localization of any lesion when relevant, and generate an appropriate differential diagnosis for patients with disorders of the nervous system.” – Check to see if there is a mapping issue as this seemed relatively under-represented in the curriculum inventory.

Dr. Leah Matthew reviewed the clerkship strengths and recommendations. Dr. Justin Mowchun outlined the course leader action plan. There was discussion on removing the tag/mapping to the pathology longitudinal curriculum in course objective 10. Dr. Mowchun agreed with removing the pathology LC tag in objective 10.

Linda Morris made a motion to accept the Course Leader Action Plan as presented with the addition of removing the Path LC tag in course objective 10, Seconded by Marc Hofley. The motion was passed by a unanimous vote.

2. Revisit – Contact Hour Petition GI, Metabolism & Nutrition – Dr. Meredith Sorensen

- Dr. Sorensen reviewed the details of the petition – add 4 contact hours for 2 sessions, a culinary skills and endoscopy suite visit, both 2-hour sessions. Those additional hours would be parked in weeks that were 24 contact hours or less.
- There were a handful of issues with this vote –
 - Voting members did not have the full information provided at the time of discussion.
 - A student concern was brought up after the meeting.
 - We want to make sure we are in compliance with what we have communicated to the LCME.
 - We did not adhere to the discuss one month, vote the next moth cadence. We are hoping to codify this in the next iteration of the bylaws. If we follow this cadence, the next time a concern bubbles up after the meeting (which is what happened in this case) we can get more information before the MEC votes.
 - Voting to make an exception - what this implies for future concerns.
- Discussion
 - Principle of voting to make students go over the hours. Students might not feel great about skipping something to adhere to the contact hour limit.
 - There was a suggestion to offer the sessions virtually. It was thought that there could be an equity issue over what resources students have access to. It was suggested that this would be an opportunity for students to learn how to engage with patients that may not have access to a lot of resources at their homes. The focus on teaching about nutrition should also emphasize being able to counsel patients in way that meet their diverse needs and abilities.
 - There was a suggestion to make the endoscopy suite visit optional and revise the course objectives.
 - This is part of a bigger discussion on clinical/shadowing experiences in any Phase 1 course.
 - The Culinary session is able to be offered to all students in weeks that are under 24 hours, so the vote needed to be modified specifically about the Endoscopy Suite Visit.
- Lessons Learned
 - Subcommittees will help with this from now on, expect these items to flow through the subcommittees first.
 - Make sure to provide full information at time of discussion
 - Adhere to the discussion one month, vote the next month cadence
 - Timeline – we need to work hard to not paint ourselves in a corner with having to vote on something because the new academic year is starting.
 - It is okay to vote against something.

Leah Matthew made a motion to undo the except/caveat from the vote in the Feb. minutes (students can work with the course director to adjust hours to be under the maximum, 26 contact hours, if they choose for that given week). Seconded by Mary Chamberlain. The motion as passed with 1 not in favor and 2 abstaining.

Linda Morris made a motion to allow students to attend the endoscopy suite visit in any week they choose, as long as there are available spots in weeks they would not exceed 24 hours to accommodate all students. This will be specified on the session sign-up sheets. Seconded by Abby Marshall. The motion was passed with 1 abstaining.

Future Meetings

MEC meetings are the 3rd Wednesday of each month from 4:00 – 5:30 p.m.

- April 19th, 2023
- May 17th, 2023