

**Meeting Date:** December 15<sup>th</sup> 2021  
**Time:** 4:00 – 6:00 p.m.  
**Meeting Location:** Zoom  
**Approval:**  
**Recorded By:** Amy Rose

## Attendance

Present = X, Absent = 0

### Faculty Voting Members

<b>Ahmed, Nayla</b> (Clinical-Medicine)	X	<b>Boardman, Maureen</b> (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	X	<b>Chow, Vinca</b> (Clinical-Anesthesiology)	X	<b>Crockett, Sarah</b> (Clinical-Emergency Medicine)	X
<b>Hanissian, Paul</b> (Preclinical & Clinical- Obstetrics and Gynecology)	X	<b>Hartford, Alan</b> (Clinical-Medicine)	0	<b>Hofley, Marc</b> (Clinical – Pediatrics)	X	<b>Homeier, Barbara</b> (Preclinical- Pediatrics)	X
<b>Matthew, Leah</b> (Clinical-Family Medicine)	X	<b>Myers, Larry</b> (Preclinical- Medical Education)	X	<b>Nelson, Bill</b> (Preclinical - TDI)	X	<b>Robey, R, Brooks</b> (Preclinical & Clinical- Medicine; Faculty Council Rep)	X
<b>Saunders, James</b> (Clinical-Surgery)	X	<b>Sorensen, Meredith, Chair</b> (Clinical-Surgery)	X	<b>Thompson, Rebecca</b> (Clinical – Neurology)	X		

### Student Voting Members

#### Year 1

<b>Fong, Justin</b>	X	<b>Gil Diaz, Macri</b>	X	<b>Maosulishvili, Tamar</b>	X	<b>Thomason, Helen</b>	X
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#### Year 2

<b>Carhart, Briggs</b>	X	<b>Fitzsimmons, Emma</b>	X	<b>Thomson, Chris</b>	X	<b>Xu, Jane</b>	X
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#### Year 3

<b>Banerji, Sarah</b>	0	<b>Cheema, Amal</b>	0	<b>Hanley, Meg</b>	X	<b>Morris, Linda</b>	X
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#### Year 4

<b>Bertalan, Mia</b>	X	<b>Demas, Falen</b>	X	<b>Minichiello, Joe</b>	X	<b>Sramek, Michael</b>	0
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#### MD/PhD

<b>Chidawanyika, Tamutenda</b>	0	<b>Kamal, Yasmin</b>	0	<b>Keim, Abigail</b>	X	<b>Reiner, Timothy</b>	X
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### Non-Voting Members

<b>Albright, Amanda</b> (Instructional Designer)	X	<b>Borges, Nicole</b> (Chair, Dept. of Medical Education)	X	<b>Chimienti, Sonia</b> Senior Associate Dean for Medical Education	X	<b>Dick III, John</b> (Clinical - Associate Dean Clinical Curriculum)	X
<b>Eastman, Terri</b> (Preclinical - Director, Preclinical Curriculum)	X	<b>Eidtson, Bill</b> (Director, Learning Services)	0	<b>Fountain, Jennifer</b> (Assessment)	X	<b>Holmes, Alison</b> (Associate Dean, Student Affairs)	X

<b>Jaeger, Mikki</b> (Registrar)	X	<b>Kerns, Stephanie</b> (Director, Biomedical Libraries)	X	<b>Lyons, Virginia</b> (Preclinical - Associate Dean Preclinical Curriculum)	X	<b>McAllister, Steve</b> (Director, Educational Technology)	0
<b>Montalbano, Leah</b> (Director, Assessment & Evaluation)	X	<b>Mullins, David</b> (Associate Dean, Biomedical Science Integration Chair, Geisel Academy of Master Educators)	X	<b>Pinto-Powell, Roshini</b> (Associate Dean, Admissions)	0	<b>Reid, Brian</b> (Associate Director, Educational Technology)	X
<b>Ricker, Alison</b> (Clinical - Director, Clinical Curriculum)	X	<b>Rose, Amy</b> (Administrative Support, UME Affairs)	X	<b>Ryan, William N.</b> (Director, Accreditation & CQI)	X	<b>Shaker, Susan</b> (Preclinical- Manager)	X
<b>Vacant</b> (Associate Dean, Diversity, and Inclusion)		<b>Vacant</b> (Associate Dean, Evaluation and Assessment)					

**Student Non-Voting Members  
Diversity and Inclusion & Community Engagement (DICE)**

<b>Tersio, Isabelle</b>	0	<b>Conn, Stephen</b>	0				
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**Vice Chairs for Academics – Student Government**

<b>Minichiello, Joe</b>	X	<b>Morris, Linda</b>	X				
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**Former MEC Student Members – Student Government**

<b>Lindqwister, Alex</b>	0	<b>Morgan, Allie</b>	0				
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**Guest(s)**

<b>Campbell Levy</b>							
<b>Andrew Crockett</b>							

## Call to Order

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**Meredith Sorensen, MD Chair – Medical Education Committee**

Meredith Sorensen, called the meeting to order at 4:05.

## Announcements

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**Meredith Sorensen, MD**

1. Restructure subcommittee has been meeting
  - o Voting faculty - Dr. Myers, Dr. Sorensen, Dr. Chow, Dr Ahmed
  - o Non-voting faculty/staff – Dr. Dick, Dr. Chimienti, Stephanie Kerns, Leah Montalbano, William (Nick) Ryan, Amy Rose
  - o Students – Briggs Carhart and Joe Minichiello
2. Open book policy – has been added to Assessment document, under summative assessments.

## Approval of Meeting Minutes

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Meredith Sorensen, MD

Approval of November meeting minutes.

*Joe Minichiello made a motion to approve the November 2021 MEC meeting minutes. The motion was seconded by Marc Hofley. The motion passed by a unanimous vote.*

## Student Issues & Feedback

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No student issues were brought to the meeting.

## Consent Agenda

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1. **ICX course name change** - name being proposed is Clin Ed, Intersessions (CEI)

*Joe Minichiello made a motion to approve the name change from ICX course name to Clin Ed. Intersessions (CEI). The motion was seconded by Chris Thomson. The motion passed by a unanimous vote.*

2. **GAOC M1 Rep** – nomination Helen Thomason (M1)

*Chris Thomson made a motion to approve Helen Thomason as the GAOC M1 Class Rep. The motion was seconded by Joe Minichiello. The motion passed by a unanimous vote.*

## New Business

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1. **Phase 3 Review** – Dick III, John
  - The Phase 3 Subcommittee would like to keep AY 23-24 the same as AY 22-23 which outlines electives as 24 weeks total, 16 weeks clinical. Dr. Dick suggests using the upcoming years' experience to make a decision for AY 24-25.

*Joe Minichiello made a motion to approve, as outlined by Dr. Dick, the AY 22-23 Phase 3 model for AY 23-24 as well using that data to guide for AY 24-25. Seconded by R. Brooks Robey. The motion was passed by a unanimous vote.*

**2. Surgery Clerkship Review - Sorensen, Meredith & Crockett, Andrew**

- Dr. Dick summarized the course review document, including the course strengths and recommendations. Dr. Sorensen summarized the course leader action plan.
- Course Leader Action Plan:
  1. Improve service welcome email to include residents and students to elicit faster response times and clarify expectations.
  2. Clerkship Coordinator will regularly monitor the completion of Skills & Conditions throughout the clerkship to prevent incompleteness.
  3. Will edit verbiage for Essential Skills #11 (currently written as -Perform, with supervision: Ultrasound abdomen/pelvis) and Essential Conditions #2 (currently written as – Manage with assistance: Acute Respiratory Distress).

***James Saunders made a motion to accept the Surgery Clerkship Review as presented, Seconded by Nayla Ahmed. The motion was passed a unanimous vote.***

**3. Clerkship Grading Policy – GAOC**

- Leah Montalbano presented the GAOC recommendations which included:
  - Return to H-HP-P-F
  - Make minor modifications to current SPE tools and clerkships grading schemes complete by March
  - Survey class of 2022 how P/F impacted them during Capstone for baseline data with continued data collection going forward.
  - Spend next 12 months working to improve clinical assessment program
    - Identify areas of success & concerns in current model
    - Partner with Captstone QI group reviewing bias in clinical grading
    - Explore opportunities for standardization and development of criterion-based assessment
    - Create criteria for passing with additional data points outside of/alongside each clerkship
    - \*\*Identify “plan” B in the even Covid continues to impact the clinical learning environment.
- There was a lengthy discussion around addressing bias in clinical grading, grade inflation and concerns with Covid.
- Much of the discussion focused on the need to revamp not just the grading structure, but the tools, processes, and need for faculty development. One recommendation would be to move in the direction of Competency-Based Assessment and Entrustable Professional Activities (EPAs), with the recognition that it would take time and significant resources.
- The faculty, staff and students felt that it is important to prioritize putting resources into Evaluation & Assessment and working through the items outlined in the GAOC recommendations.
- The students wanted to note that the M1-M4 classes all voted not in favor. One student noted that they feel this makes for a very inequitable voting system on the MEC.

***James Saunders made a motion to accept the recommendations as presented by the GAOC, Seconded by Nayla Ahmed. The motion was passed with 12 in favor, 4 not in favor and 2 abstaining.***

## Ongoing Business

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- Timing of Step 1 for Class of 2025
- MEC Restructure Subcommittee

## Future Meetings

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**MEC meetings are the 3<sup>rd</sup> Wednesday of each month from 4:00 – 5:30 p.m.**

- January 19<sup>th</sup>, 2022
- February 16<sup>th</sup>, 2022
- March 16<sup>th</sup>, 2022