

Meeting Date:
Time: 4:00 – 5:35 p.m.
Meeting Location: Zoom
Approval:
Recorded By: Amy Rose

Attendance

Present = X, Absent = 0

Faculty Voting Members

Ahmed, Nayla (Clinical-Medicine)	X	Boardman, Maureen (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	X	Chow, Vinca (Clinical-Anesthesiology)	0	Crockett, Sarah (Clinical-Emergency Medicine)	X
Hanissian, Paul (Preclinical & Clinical- Obstetrics and Gynecology)	X	Hartford, Alan (Clinical-Medicine)	0	Hofley, Marc (Clinical – Pediatrics)	X	Homeier, Barbara (Preclinical- Pediatrics)	X
Matthew, Leah (Clinical-Family Medicine)	X	Myers, Larry (Preclinical- Medical Education)	X	Nelson, Bill (Preclinical - TDI)	X	Robey, R, Brooks (Preclinical & Clinical- Medicine; Faculty Council Rep)	0
Saunders, James (Clinical-Surgery)	X	Sorensen, Meredith, Chair (Clinical-Surgery)	X	Thompson, Rebecca (Clinical – Neurology)	X		

Student Voting Members

Year 1

Fong, Justin	X	Gil Diaz, Macri	X	Maosulishvili, Tamar	X	Thomason, Helen	X
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Year 2

Carhart, Briggs	X	Fitzsimmons, Emma	X	Thomson, Chris	X	Xu, Jane	0
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Year 3

Banerji, Sarah	X	Cheema, Amal	0	Hanley, Meg	0	Morris, Linda	X
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Year 4

Bertalan, Mia	0	Demsas, Falen	0	Minichiello, Joe	X	Sramek, Michael	X
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MD/PhD

Chidawanyika, Tamutenda	0	Kamal, Yasmin	0	Keim, Abigail	X	Reiner, Timothy	X
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Non-Voting Members

Albright, Amanda (Instructional Designer)	0	Borges, Nicole (Chair, Dept. of Medical Education)	X	Chimienti, Sonia Senior Associate Dean for Medical Education	X	Dick III, John (Clinical - Associate Dean Clinical Curriculum)	X
Eastman, Terri (Preclinical - Director, Preclinical Curriculum)	X	Eidtson, Bill (Director, Learning Services)	0	Fountain, Jennifer (Assessment)	X	Holmes, Alison (Associate Dean, Student Affairs)	X

Jaeger, Mikki (Registrar)	X	Kerns, Stephanie (Director, Biomedical Libraries)	X	Lyons, Virginia (Preclinical - Associate Dean Preclinical Curriculum)	0	McAllister, Steve (Director, Educational Technology)
Montalbano, Leah (Director, Assessment & Evaluation)	X	Mullins, David (Associate Dean, Biomedical Science Integration Chair, Geisel Academy of Master Educators)	0	Pinto-Powell, Roshini (Associate Dean, Admissions)	0	Reid, Brian (Associate Director, Educational Technology)
Ricker, Alison (Clinical - Director, Clinical Curriculum)	X	Rose, Amy (Administrative Support, UME Affairs)	X	Ryan, William N. (Director, Accreditation & CQI)	X	Shaker, Susan (Preclinical- Manager)
Vacant (Associate Dean, Diversity, and Inclusion)		Vacant (Associate Dean, Evaluation and Assessment)				

**Student Non-Voting Members
Diversity and Inclusion & Community Engagement (DICE)**

Tersio, Isabelle	0	Conn, Stephen	0			
Vice Chairs for Academics – Student Government						
Minichiello, Joe	X	Morris, Linda	0			

Former MEC Student Members – Student Government

Lindqwister, Alex	X	Morgan, Allie	0			
Guest(s)						
Levy, Campbell						

Call to Order

Meredith Sorensen, MD Chair – Medical Education Committee

Meredith Sorensen, called the meeting to order at 4:03 p.m.

Announcements

Meredith Sorensen, MD

1. Welcome Amy Rose as the new MEC Administrative Support.
2. Welcome new members from Class of 2025: Justin Fong, Macri Gil Diaz, Tamar Maosulishvili, Helen Thomason
3. Open book policy update- The sub-committee has created a lengthy (14 page) document that will need to be read in advance of the November MEC meeting.
4. Call for working group to review and revise MEC structure- Review MEC charge, identify key review areas (competencies, course/clerkships, LCs, policies, Assessment Committee (GAOC) is officially a MEC sub-committee and Evaluation Committee (GEOC) is not, how can we make

committees more efficient, effective, and engaging with members. Meredith is looking for a group of 3 voting faculty member, 2-3 nonvoting members, 1 Phase one student rep, 1 Phase 2/3 student rep. This group should anticipate 1-2 meetings per month for the next 2-3 months. Present a proposal of the ideal MEC structure to Dean Compton. **Reach out to Meredith or Geisel MEC email.**

Approval of Meeting Minutes

Meredith Sorensen, MD

Approval of September 2021 meeting minutes. Dr. Sorensen reviewed voting procedure of MEC.

Joe Minichiello made a motion to approve the September 2021 MEC meeting minutes. The motion was seconded by Briggs Carhart. The motion passed by a unanimous vote.

Student Issues & Feedback

No student issues were brought to the meeting.

Consent Agenda

Nothing on the consent agenda for this meeting.

New Business

1. Policy Review: Clinical Rotations, John Dick, MD

Dr. Dick explained that the goal of the policy was to describe the process of assigning students to rotations and locations using the lottery. He did clarify that there are some circumstances that Dartmouth doesn't have the ability to move students from certain sites. These include: students without driver's licenses or vehicles, students with pets, students with significant others, students with research plans.

No changes were made to this policy.

Leah Matthew made a motion to accept the Clinical Rotations Policy, Seconded by Nayla Ahmed. The motion was passed by a unanimous vote.

2. Policy Review: End of Clerkship, John Dick, MD

Dr. Dick explained that this policy was developed a few years ago at the request of students and clerkship directors looking for more guidance on a standardized process for what students should expect on the last days in their 3rd year. He also clarified that this policy does not apply to the Year 4 Clerkships (neurology and ambulatory medicine).

No changes were made to this policy.

Nayla Ahmed made a motion to accept the End of Clerkship Policy, Seconded by Joe Minichiello. The motion was passed by a unanimous vote.

3. Program Objective Review: Communication Skills, Meredith Sorensen, MD

The Communication Skills Competency is the seventh policy to be reviewed at the MEC by a subcommittee who reviewed the data prior. Recommendations drafted by the subcommittee are as follows:

1. Rewrite CS. 4 to “Promote positive behavioral change through the use of evidence-based strategies such as motivational interviewing.
2. Ask On Doctoring, Clerkships, and Capstone leaders to explore possible missing assessment mapping/opportunity for peer assessment as it relates to communication skills. This is assigned to On Doc, Clerkship and Capstone leadership to report back on February 2022.
3. Move Program Objectives 8 and 9 under the Clinical Care Competency under the Communication Skills Competency.
CC8: “Deliver oral presentations appropriate to the patient’s presentation and clinical context.”
CC9: “Record clinical information that is accurate, organized, well-reasoned and timely.”
4. Create a consistent review committee to review the 7 previously reviewed Competencies and recommend changes, as well as a final Competency (Collaboration and Teamwork). **Review should look as Competencies as a system**, identifying collectively if there are gaps or redundancies, and consider how Geisel mapping relates to the Physicians Competencies Reference Set before implementation for the class of 2026. Assign to MEC created subcommittee to report back in 2022.

Members of the MEC agreed with recommendations 1, 2, and 4 but questioned recommendation 3 regarding how program objectives CS 8 and 9 should be categorized (under Clinical Care or Communication Skills). It was pointed out that moving them from Clinical Care takes them away from the logical progression of clinical care. It was ultimately decided to table recommendation 3 so that a dedicated MEC subcommittee can review the Competencies as a whole and help make a recommendation on which Competency Program Objectives 8 and 9 should fall under.

Linda Morris made a motion to accept the Communications Skills Policy (1,2,4 and tabling 3), Seconded by Joe Minichiello. The motion was passed by a unanimous vote.

4. Phase 3, Campbell Levy, MD, John Dick, MD, Leah Matthew, MD

Current Year 4: 49 weeks plus 2 weeks vacation Start June 1 – end May 20	Phase 3 AY 22-23: 56 weeks plus 2 weeks vacation Start April 11 – end May 19	Phase 3 AY 23-24: 53 weeks plus 3 weeks vacation Start April 2 – April 26 (vs May 10 vs May 24)	Phase 3 AY 24-25: 54 weeks plus 2 weeks vacation April 1 – April 25 (vs May 9 vs May 23)
AAM – 4 weeks	AAM – 4 weeks	AAM – 4 weeks	AAM: 4 weeks
Neuro – 4 weeks	Neuro – 4 weeks	Neuro – 4 weeks	Neuro: 4 weeks
Sub I – 4 weeks	Sub I – 4 weeks	Sub I – 4 weeks	SubI: 4 weeks
Capstone – 4 weeks/5 credits	Capstone – 4 weeks/5 credits	Capstone – 4 weeks/5 credits	Capstone: 4 weeks/5 credits
Electives: 16 weeks total, 12 clinical	Electives: 24 weeks total, 16 clinical -Recommend 2 nd SubI: 4 weeks -ICU/ED selective: 4 weeks	Electives: 26 weeks total, 18 clinical -Recommend 2 nd SubI: 4 weeks -ICU/ED selective: 4 weeks	Electives: 26 weeks total, 18 clinical -Recommend 2 nd SubI: 4 weeks -ICU/ED selective: 4 weeks
Open weeks: 17	Open weeks: 16	Open weeks: 11 vs 13 vs 15	Open weeks: 12 vs 14 vs 16

Continuing the discussion of the new Phase 3 schedule from last month, the above table was shared with the MEC laying out options for the new structure. There was significant discussion regarding how much elective time should be clinical time and how to create a balance between student exploration and achieving program expectations. There was also concern from students and faculty about the number of open weeks and if those open weeks were enough to manage scheduling or personal issues that may arise while students are in Phase 3.

Understanding that AY 22-23 must be voted on, the group felt that the current AY 22-23 suggestion above was appropriate, but that further conversation would need to occur for further years.

Paul Hanissian made a motion to accept the Phase 3 AY 2022-23 as presented, Seconded by Nayla Ahmed. The motion was passed with 1 abstention.

Ongoing Business

- Evaluation Oversight Committee
- Assessment Oversight Committee
- LCME Oversight Committee
- ABG Interpretation
- Phase 3 Subcommittee

Future Meetings

MEC meetings are the 3rd Wednesday of each month from 4:00 – 5:30 p.m.

- November 17, 2021
- December 15, 2021
- January 19, 2022