

Meeting Date: Tuesday, November 17, 2020
Time: 4:00 – 6:00 p.m.
Meeting Location: Zoom
Approval: January 19, 2021
Recorded By: Jillian Marcus

Attendance

Present = X, Absent = 0

Faculty Voting Members

Ahmed, Nayla (Clinical-Medicine)	X	Boardman, Maureen (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	X	Chow, Vinca (Clinical-Anesthesiology)	0	Crockett, Sarah (Clinical-Emergency Medicine)	X
Hanissian, Paul (Preclinical & Clinical- Obstetrics and Gynecology)	X	Hartford, Alan (Clinical-Medicine)	0	Homeier, Barbara (Preclinical- Pediatrics)	X	Loo, Eric (Preclinical-Pathology)	0
Matthew, Leah (Clinical-Family Medicine)	X	Myers, Larry (Preclinical- Medical Education)	X	Nelson, Bill (Preclinical - TDI)	X	Robey, R, Brooks (Preclinical & Clinical- Medicine; Faculty Council Rep)	X
Saunders, James (Clinical-Surgery)	X	Sorensen, Meredith (Clinical-Surgery)	0	Weinstein, Adam (Chair; Preclinical & Clinical- Medical Education)	X		

Student Voting Members Year 1

Carhart, Briggs	X	Fitzsimmons, Emma	X	Thomson, Chris	X	Xu, Jane	X
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Year 2

Banerji, Sarah	X	Cheema, Amal	X	Hanley, Meg	X	Morris, Linda	X
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Year 3

Bertalan, Mia	X	Demsas, Falen	X	Lindqwister, Alexander	X	Minichiello, Joe	X
Sramek, Michael	X						

Year 4

Bachour, Kinan	0	Bessen, Sarah	0	Bhushan, Vivian	0	Del Favero, Natalie	0
Guerra, Sylvia	X	Morgan, Allie	0	Stanko, Kevin	X	Warren, Celestine	0

MD/PhD

Chidawanika, Tamutenda	0	Kamal, Yasmin	0	Keim, Abigail	X	Reiner, Timothy	X
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Non-Voting Members

Albright, Amanda (Instructional Designer)	0	Borges, Nicole (Chair, Dept. of Medical Education)	X	Dick III, John (Interim, Senior Associate Dean for Medical Education)	X	Dick III, John (Clinical - Associate Dean Clinical Curriculum)	X
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Eastman, Terri (Preclinical - Director, Preclinical Curriculum)	X	Eidtson, Bill (Director, Learning Services)	0	Fountain, Jennifer (Assessment)	X	Holmes, Alison (Associate Dean, Student Affairs)	0
Jaeger, Mikki (Registrar)	X	Kerns, Stephanie (Director, Biomedical Libraries)	X	Lyons, Virginia (Preclinical - Associate Dean Preclinical Curriculum)	X	Marcus, Jillian (Administrative Support, UME Affairs)	X
McAllister, Steve (Director, Educational Technology)	0	Montalbano, Leah (Director, Assessment & Evaluation)	X	Mullins, David (Associate Dean, Biomedical Science Integration)	X	Mullins, David (Chair, Geisel Academy of Master Educators)	X
Pinto-Powell, Roshini (Associate Dean, Admissions)	0	Reid, Brian (Associate Director, Educational Technology)	0	Ricker, Alison (Clinical - Director, Clinical Curriculum)	X	Wu, Diana (Interim, Associate Dean, Diversity, and Inclusion)	0
Shoop, Glenda (Associate Dean, Evaluation and Assessment)	0						

**Student Non-Voting Members
Diversity and Inclusion & Community Engagement (DICE)**

Tersio, Isabelle	0	Conn, Stephen	X			
Vice Chairs for Academics – Student Government						
Guerra, Sylvia	X	Lindqwister, Alexander	X			

Guest(s)

Rima Itani Al-Nimr	Nick Ryan		

Call to Order

Adam Weinstein, MD

Adam Weinstein, Chair, called the meeting to order at 4:00 p.m.

Announcements

Adam Weinstein, MD

No announcements.

Approval of Meeting Minutes

Adam Weinstein, MD

Approval of October meeting minutes.

Leah Matthew made a motion to approve the October 2020 MEC meeting minutes. The motion was seconded by Tim Renier. The motion passed by a unanimous vote with an abstention.

Student Issues & Feedback

Dr. Weinstein introduced a discussion raised by students regarding the Phase 1 grading policy. He shared a summary of last year's policy, the reason for the updates this year, and the summary of the current policy that is in place for this year. Amal Cheema shared the experience so far from the student's perspective which was based on a student survey that was distributed to all preclinical students.

Discussion

- One member mentioned that these kind policies, at least from a national perspective, sometimes tend to affect marginalized students disproportionately and they have not looked at the data for that here. The individual mentioned this is something they must consider when looking at institutional changes like this.
- A member mentioned that in addition to the students being an important stakeholder in this process, the course leaders are also important as well to participate in the process of reviewing grading policies.
- One member mentioned putting a deadline on reviewing the policy so the incoming students are aware, and so course leaders can plan and know what is happening for the start of next academic year
- A member asked about a specific aspect of the policy, using a 65% or greater as the cutoff for a passing score on the final exam, and if there was a particular reason indicating that percent. Dr. Weinstein shared that he does not believe it is the "set in stone" number. The philosophy of it was to make sure there is a means to ensure cumulative performance covering the entire course, and also end of course material is sufficiently weighted in achieving the objectives of the course material. There might be consideration of how to implement that philosophy in other ways.

Consent Agenda

- **Clinical Supervision Policy**
- **Resident and Fellow as a Teacher Policy**
- **On-Doctoring course objectives**

Brooks Robey made a motion to approve all the consent agenda items. The motion was seconded by Sarah Banerji. The motion passed by a unanimous vote with an abstention.

New Business

1. LCME update – Nick Ryan, MPA

- i. Nick Ryan provided the MEC with an LCME update. He talked about the timeline review, ongoing work, and opened the floor to any questions from the MEC members.

2. Geisel Assessment Oversight Committee (GAOC) update – Leah Montalbano, MPA

- i. Leah provided an update to the charge of the GAOC, moving it as a committee that reports to the MEC. The charge also notes the membership and responsibilities of the GAOC with regards to assessment of students.
- ii. Discussion
 1. Multiple members were pleased with the idea for the GAOC to report to the MEC and serve as a standing subcommittee
 2. One member mentioned it would be helpful to include more detail and clarity as to the responsibilities, and what the GAOC would handle and what and when they would refer/report to the full MEC.
 3. Clarity on selection procedures for the GAOC were also noted, especially for student representatives.

Mike Sramek made a motion to approve the charge of the GAOC with a plan to update it again no later than March 1, 2021. The motion was seconded by Paul Hanissian. The motion passed by a unanimous vote with an abstention.

3. Childhood Development, Health, & Illness – Adam Weinstein, MD

- i. Adam summarized the course review document to the MEC.

Mia Bertalan made a motion to approve Childhood Development, Health, & Illness. The motion was seconded by Leah Matthew. The motion passed by a unanimous vote with an abstention.

4. Ethics and Human Values – Bill Nelson, PhD, MDiv

- i. Adam summarized the strengths and recommendations, and Bill summarized the action plan.
- ii. Discussion
 - a. One member mentioned having the course leaders take into consideration of when they have different sessions for the Longitudinal Curricula. i.e. not always having them right near exams. Bill said he would talk with the course leaders on that suggestion.

Brooks Robey made a motion to approve Ethics and Human Values. The motion was seconded by Nayla Ahmed. The motion passed by a unanimous vote with an abstention.

5. Nutrition – Rima Itani Al-Nimr, MS, RDN, LD

- i. Adam summarized the course review document and Rima summarized the action item plans.

Brooks Robey made a motion to approve Nutrition. The motion was seconded by Tim Renier. The motion passed by a unanimous vote with an abstention.

6. Grading Policy – John Dick, MD, Adam Weinstein, MD & Leah Montalbano, MPA

- i. Adam summarized the policy.
- ii. Discussion
 - a. One member asked that for the section in On-Doctoring, is the passing determined by participation or demonstration of the specific competencies and if so, is there some threshold for the amount of participation and the amount of competencies that have to be demonstrated. Adam answered that they are evaluated in similar ways that the clerkships are through the clinical ratings checklist. The same member asked if they could reflect this in the document. Adam explained that Patients and Populations (another Longitudinal course) has different assessment methods so some wording was updated to reflect achievement of competencies and objectives, but not with the specifics to a level that would be specific to On Doctoring.
 - b. A member thought it would be helpful to add the frequency of when this policy would be reviewed. Adam mentioned that all curricular policies are reviewed on an every 2-year cycle. Based on the discussion at the start of the meeting, a plan to revisit this policy again this winter is already in place as well (so it would be reviewed and revised in time for next academic year again).
 - c. One member asked about the designation of transcript failure and if this was a recent change as well. It was answered this wording is in line with the guidelines on the transcripts of the AAMC.
 - d. Regarding final summative exams in clerkships, Dr. Dick and Dr. Weinstein discussed an update to reflect that the 5th percentile cutoff is used for NBME shelf exams, and updated wording to reflect it may be another applicable cutoff for other final summative exams.

Sylvia Guerra made a motion to approve this with a plan to go over the updates again in January 2021 and confirm a revision before 2nd look weekend. The motion was seconded by Chris Thomson. The motion passed by a unanimous vote with an abstention.

Adam Weinstein, MD

Adam Weinstein, Chair, adjourned the meeting at 6:05 P.M.

Ongoing Business

- Evaluation Oversight Committee
- Assessment Oversight Committee
- LCME Oversight Committee
- ABG Interpretation
- Phase 3 Subcommittee

Future Meetings

MEC meetings are the 3rd Tuesday of each month from 4:00 - 6:00 p.m.

- December 15, 2020 –currently planning to postpone to January 19th
- January 19, 2021
- February 16, 2021
- March 16, 2021
- April 20, 2021
- May 18, 2021