

**Meeting Date:** Tuesday, September 15, 2020  
**Time:** 4:00 – 6:00 p.m.  
**Meeting Location:** Zoom  
**Approval:** October 20, 2020  
**Recorded By:** Jillian Marcus

## Attendance

Present = X, Absent = 0

### Faculty Voting Members

<b>Ahmed, Nayla</b> (Clinical-Medicine)	X	<b>Boardman, Maureen</b> (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	X	<b>Chow, Vinca</b> (Clinical-Anesthesiology)	X	<b>Crockett, Sarah</b> (Clinical-Emergency Medicine)	X
<b>Hanissian, Paul</b> (Preclinical & Clinical- Obstetrics and Gynecology)	X	<b>Hartford, Alan</b> (Clinical-Medicine)	X	<b>Homeier, Barbara</b> (Preclinical- Pediatrics)	X	<b>Loo, Eric</b> (Preclinical-Pathology)	0
<b>Matthew, Leah</b> (Clinical-Family Medicine)	X	<b>Myers, Larry</b> (Preclinical- Medical Education)	0	<b>Nelson, Bill</b> (Preclinical - Psychiatry)	X	<b>Robey, R, Brooks</b> (Preclinical & Clinical- Medicine; Faculty Council Rep)	X
<b>Saunders, James</b> (Clinical-Surgery)	0	<b>Sorensen, Meredith</b> (Clinical-Surgery)	0	<b>Weinstein, Adam</b> (Chair; Preclinical & Clinical- Medical Education)	X		

### Student Voting Members Year 1

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### Year 2

<b>Banerji, Sarah</b>	0	<b>Cheema, Amal</b>	X	<b>Hanley, Meg</b>	0	<b>Morris, Linda</b>	X
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### Year 3

<b>Bertalan, Mia</b>	X	<b>Demas, Falen</b>	X	<b>Lindqwister, Alexander</b>	0	<b>Minichiello, Joe</b>	X
<b>Morgan, Allie</b>	0	<b>Sramek, Michael</b>	0				

### Year 4

<b>Bachour, Kinan</b>	0	<b>Bessen, Sarah</b>	0	<b>Bhushan, Vivian</b>	0	<b>Del Favero, Natalie</b>	0
<b>Guerra, Sylvia</b>	X	<b>Stanko, Kevin</b>	0	<b>Warren, Celestine</b>	0		

### MD/PhD

<b>Chidawanika, Tamutenda</b>	0	<b>Kamal, Yasmin</b>	0	<b>Keim, Abigail</b>	X	<b>Reiner, Timothy</b>	X
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### Non-Voting Members

<b>Albright, Amanda</b> (Instructional Designer)	0	<b>Borges, Nicole</b> (Chair, Dept. of Medical Education)	0	<b>Dick III, John</b> (Interim, Senior Associate Dean for Medical Education)	X	<b>Dick III, John</b> (Clinical - Associate Dean Clinical Curriculum)	X
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<b>Eastman, Terri</b> (Preclinical - Director, Preclinical Curriculum)	X	<b>Eidtson, Bill</b> (Director, Learning Services)	X	<b>Fountain, Jennifer</b> (Assessment)	X	<b>Holmes, Alison</b> (Associate Dean, Student Affairs)	X
<b>Jaeger, Mikki</b> (Registrar)	X	<b>Kerns, Stephanie</b> (Director, Biomedical Libraries)	X	<b>Lyons, Virginia</b> (Preclinical - Associate Dean Preclinical Curriculum)	X	<b>Marcus, Jillian</b> (Administrative Support, UME Affairs)	X
<b>McAllister, Steve</b> (Director, Educational Technology)	0	<b>Montalbano, Leah</b> (Director, Assessment & Evaluation)	X	<b>Mullins, David</b> (Associate Dean, Biomedical Science Integration)	X	<b>Mullins, David</b> (Chair, Geisel Academy of Master Educators)	X
<b>Pinto-Powell, Roshini</b> (Associate Dean, Admissions)	0	<b>Reid, Brian</b> (Associate Director, Educational Technology)	X	<b>Ricker, Alison</b> (Clinical - Director, Clinical Curriculum)	X	<b>Wu, Diana</b> (Interim, Associate Dean, Diversity and Inclusion)	0
<b>Vacant</b> (Associate Dean, Evaluation and Assessment)	0						

**Student Non-Voting Members  
Diversity and Inclusion & Community Engagement (DICE)**

<b>Tersio, Isabelle</b>	0	<b>Conn, Stephen</b>	0				
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**Vice Chairs for Academics – Student Government**

<b>Guerra, Sylvia</b>	X	<b>Lindqwister, Alexander</b>	0				
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**Guest(s)**


**Call to Order**

**Adam Weinstein, MD**

Adam Weinstein, Chair, called the meeting to order at 4:00 p.m.

**Announcements**

**Adam Weinstein, MD**

None.

**Approval of Meeting Minutes**

**Adam Weinstein, MD**

Approval of August meeting minutes.

*Joseph Minichiello made a motion to approve the August 2020 MEC meeting minutes. The motion was seconded by Vinca Chow. The motion passed by a unanimous vote.*

**Student Issues & Feedback**

None.

## Consent Agenda

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- **Assessment Attendance Policy**

*Joseph Minichiello made a motion to approve all the consent agenda item. The motion was seconded by Brooks Robey. The motion passed by a unanimous vote.*

## New Business

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### 1. Population Health Competency – Adam Weinstein, MD

- i. Adam summarized the proposed changes to the Population Health Competency.
- ii. Discussion
  - a. One member asked if they could make a community service product their learning opportunity. We did not want to be prescriptive to the way it is done because it is ultimately up to whatever course takes on that assignment, and they want to the course leader to be able to contribute to the idea.
  - b. A member brought up the change to collaborate with community partners and/or interprofessional teams. The member asked if that competency will be achieved if a clerkship director indicates that a student collaborated with a social worker or chaplain in terms of care of an inpatient. We do not think it would be achieved through the example given because the example given was about one inpatient and not the community or population.

*Mia Bertalan made a motion to approve the Population Health Competency review. The motion was seconded by Brooks Robey. The motion passed by a unanimous vote.*

### 2. Clinical Supervision Policy – John Dick, MD

- i. John summarized the policy.
- ii. Discussion
  - a. One member mentioned asked about possibly creating a corollary document, not just talking about clinical supervision, but supervision with regards to chaperones of certain types of exams.
  - b. Another member mentioned having a reference in the policy of an instance in which a supervisor was to mistreat a student. John answered that there is already a policy for that, but they can refer to that policy in “Related Information” on the Clinical Supervision Policy.

*Nayla Ahmed made a motion to approve UME-CURR.CE-0017 Clinical Supervision Policy. The motion was seconded by Vinca Chow. The motion passed by a unanimous vote.*

### 3. Foundations Study Skills – Bill Eidtson, EdD

- i. Bill summarized the deliverables document presented to the MEC. He indicated and explained slight edits to the course description which are reflected in the final approved deliverables.
- ii. Discussion
  - a. One member mentioned something that might be helpful to address in the course is how students can think about the difference of medical knowledge they are learning for tests versus what is claimed relevant. Bill said he would be happy to work with this member on those different ideas they have.
  - b. A member asked about incorporating this course earlier in the curriculum. Bill said that for this year it will stay where it is, but they can evaluate after if they need to move the course in the curriculum. Virginia Lyons mentioned that if the current second years go through this course and feel it could be better somewhere else, we could consider moving it (based upon their feedback).

***Paul Hanissian made a motion to approve MDFD 281 Foundations Study Skills. The motion was seconded by Barbara Homeier. The motion passed by a unanimous vote.***

**John Dick, MD presented the results of the 2020 Graduate Questionnaire.**

**Adam Weinstein, MD**

Adam Weinstein, Chair, adjourned the meeting at 5:25 P.M.

## Ongoing Business

- Evaluation Oversight Committee
- LCME Oversight Committee
- ABG Interpretation
- USMLE Step 1 Policy
- USMLE Step 2 Policy
- 3<sup>rd</sup> Year student clinical elective credit requirements

## Future Meetings

**MEC meetings are the 3<sup>rd</sup> Tuesday of each month from 4:00 - 6:00 p.m.**

- October 20, 2020
- November 17, 2020
- December 15, 2020
- January 19, 2021
- February 16, 2021
- March 16, 2021