

Meeting Date: Tuesday, March 17, 2020
Time: 4:00 – 6:00 p.m.
Meeting Location: Zoom
Approval: April 21, 2020
Recorded By: Jillian Marcus

Attendance

Present = X, Absent = 0

Faculty Voting Members

Ahmed, Nayla (Clinical-Medicine)	X	Ames, James (Preclinical & Clinical-Orthopedics)	X	Chow, Vinca (Clinical-Anesthesiology)	X	Crockett, Sarah (Clinical-Emergency Medicine)	0
Hanissian, Paul (Preclinical- SBM Reproduction; Clinical-Obstetrics and Gynecology)	X	Hartford, Alan (Preclinical; Clinical-Medicine)	0	Homeier, Barbara (Preclinical-On Doctoring)	X	Loo, Eric (Preclinical-Pathology)	X
Myers, Larry (Preclinical, Medical Education)	X	Nelson, Bill (Preclinical-Psychiatry)	X	Robey, R, Brooks (Preclinical & Clinical-Renal; Faculty Council)	X	Sachs, Marlene (Community Preceptor Education Board)	0
Saunders, James (Clinical-Surgery)	0	Sorensen, Meredith (Clinical-Surgery)	0	Weinstein, Adam (Chair; Preclinical-Renal, On Doc; Clinical- Pediatrics)	X		

Student Voting Members

Year 1

Banerji, Sarah	0	Cheema, Amal	X	Hanley, Meg	X	Morris, Linda	0
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Year 2

Bertalan, Mia	0	Demsas, Falen	X	Minichiello, Joe	X	Sramek, Michael	X
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Year 3

Bessen, Sarah	0	Del Favero, Natalie	0	Guerra, Sylvia	X	Lindqwister, Alexander	X
Morgan, Alexandra	X	Stanko, Kevin	X				

Year 4

Bachour, Kinan	X	Berkowitz, Julia	0	Bhushan, Vivian	0	Di Cocco, Bianca	0
Kettering, Alexander	0	Ramos, Joshua	X	Warren, Celestine	0		

MD/PhD

Chidawanika, Tamutenda	0	Kamal, Yasmin	0	Rees, Christiaan	0	Smolen, Kali	0
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Non-Voting Members

Albright, Amanda (Instructional Designer)	0	Borges, Nicole (Chair, Dept. of Medical Education)	X	Brown, Lin (Preclinical – SBM Co-Director)	0	Dick III, John (Clinical - Associate Dean Clinical Curriculum)	X
Eastman, Terri (Preclinical - Director, Preclinical Curriculum)	0	Eidtson, Bill (Director, Learning Services)	0	Fountain, Jennifer (Assessment)	X	Holmes, Alison (Associate Dean, Student Affairs & Support)	X

Jaeger, Mikki (Registrar)	X	Kerns, Stephanie (Director, Biomedical Libraries)	X	Lyons, Virginia (Preclinical - Associate Dean Pre-Clinical Curriculum)	X	Marcus, Jillian (Administrative Support, UME Affairs)	X
Manning, Hal (Preclinical – SBM Co-Director)	0	McAllister, Steve (Director, Educational Technology)	0	Montalbano, Leah (Director, Assessment & Evaluation)	X	Mullins, David (Associate Dean, Biomedical Science Integration)	0
Mullins, David (Chair, Geisel Academy of Master Educators)	0	Dick III, John (Interim, Senior Associate Dean for Medical Education)	X	Pinto-Powell, Roshini (Associate Dean, Admissions)	0	Reid, Brian (Associate Director, Educational Technology)	X
Ricker, Alison (Clinical - Director, Clinical Curriculum)	X	Vacant (Associate Dean, Diversity and Inclusion)	0	Vacant (Associate Dean, UME Administration)	0		

**Student Non-Voting Members
Diversity and Inclusion & Community Engagement (DICE)**

Conn, Stephen (Preclinical)	0	Lewis, Chad (Clinical)	0	Trinh, Katherine (Clinical)	0		
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Vice Chairs for Academics – Student Government

Bachour, Kinan	X	Jain, Raina	X				
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Guest(s)

Julie Frew		Gillian Sowden			

Call to Order

Adam Weinstein, MD

Adam Weinstein, Chair, called the meeting to order at 4:02 p.m.

Announcements

Adam Weinstein, MD

Adam announced that the MEC is forming course review teams for the OBGYN clerkship and the Capstone course. He said that there will be an email from Jillian Marcus to join these review teams.

Approval of Meeting Minutes

Adam Weinstein, MD

Approval of February 25, 2020 meeting minutes.

Joseph Minichiello made a motion to approve the February 25, 2020, MEC meeting minutes. The motion was seconded by Meg Hanley. The motion passed by a unanimous vote.

Student Issues & Feedback

The third-year curriculum representatives brought up concerns from their classmates. The questions that were brought up included:

- 1.) "Are we going to graduate on time?"
- 2.) "Could non-clinical electives be useful to keep the students productive?"
- 3.) "What would return to rotation or clerkship look like? How much time would that require if people are also taking shelf exams?"

Alison Holmes responded that they are continuously working on answers to these questions. Alison mentioned that she went to the last student government meeting and that it was asked of her to send a summary email to the students two times per week (with the more urgent messages going out as needed). Adam echoed what Alison said with the top priority being able to have everyone graduate on time.

The second-year curriculum representatives asked about the sub-committee that is in the process of being formed for the USMLE Step One policy. Adam said that there is a committee formed, but with everything going on with the COVID virus, the first meeting has not been set yet. Adam said that there will be meetings formed to talk about the USMLE Step One policy with both its original aim and we will now add discussion regarding the closure of testing sites and how this impacts both the Step One and USMLE Step Two polices.

New Business

1. Principles of Pedagogy update – Adam Weinstein, MD & Virginia Lyons, PhD

- i. Adam and Virginia pointed out that the only change made to the document was adding a bullet point, "Self-Directed Learning: Self-Directed Learning pedagogy should be incorporated throughout Phase 1 and have a minimum of 75 hours of class time across the phase."

Falen Demas made a motion to approve Principles of Pedagogy. The motion was seconded by Barbara Homeier. The motion passed by a unanimous vote.

2. Medical Science Program Objectives – Adam Weinstein, MD, Virginia Lyons, PhD, Brian Reid, PhD & Leah Montalbano, MPA

- i. Virginia summarized the PowerPoint and the suggested changes made.
- ii. Discussion
 - a. One member suggested changing objective 8 to be, "contribute to scholarship through the discovery or synthesis of medical knowledge and its communication to peers **AND** the larger community," as opposed to, "contribute to scholarship through the discovery or synthesis of medical knowledge and its communication to peers **OR** the larger community." With the change being the "or" to "and."

Nayla Ahmed made a motion to approve Medical Science Program Objectives with the amendment changing objective 8 to be, "contribute to scholarship through the discovery or synthesis of medical knowledge and its communication to peers and the larger community," as opposed to "contribute to scholarship through the discovery or synthesis of medical knowledge and its communication to peers and the larger community." With the change being the "or" to "and." The motion was seconded by Michael Sramek. The motion passed by a unanimous vote.

3. Psychiatry (#2) (Phase #1) – Julie Frew, MD & Gillian Sowden, MD

- i. Julie and Gillian summarized the PowerPoint and the Schedule.
- ii. Discussion
 - a. A member mentioned that they like how the course has been set up and completed thus far.

Joseph Minichiello made a motion to approve MDFD 262 Psychiatry (#2) (Phase #1). The motion was seconded by Sylvia Guerra. The motion passed by a unanimous vote.

4. Rheumatology and Orthopedics (#2) (Phase #1) – James Ames, MD & Lin Brown, MD

- i. Jamie and Lin summarized the PowerPoint.
- ii. Discussion
 - a. One member asked about the videos before certain sessions, and if these would be included in the contact hours overall. Jamie will consider whether they are separate content vs content that will be applied during the session and decide (the former would mean they are contact hours; the latter would mean they are preparatory). Either way, there is more time available for this course for these to count as contact hours if applicable.
 - b. A member asked about the guest lectures and wondered if there was any change or augmentation to what they had planned to prepare students for the final exam, specifically in the context of guest lectures who might stray because they are excited about a certain topic. Jamie answered that there will still be guests, but there will be a more core group (such as Virginia Lyons, Nancy McNulty, and Jamie) and it will be his responsibility to prioritize the topics that are important for the 2nd and 3rd year medical student to understand. Virginia also mentioned that there is also now an assessment committee that does blueprint the different courses to ensure consistency.
 - c. One member asked about combining the course with Dermatology, and what that would look like. The member asked if a combined presentation would come back to the MEC and if the name of the course would be changing. Adam answered that they would not have to do a full presentation in front of the MEC again since the content, objectives and assessment plans were already presented with this idea in mind. Adam continued to mention that if they did combine, the name might change to help mimic the current titles. Jamie and Virginia echoed what Adam had said.
 - d. John Dick brought up, “that the musculoskeletal exam tends to be a major issue that [students] feel least comfortable with in their OSCEs, and this could be something to innovate. Adam mentioned that they are developing ways to better integrate the musculoskeletal exams between Rheum/Ortho and On Doctoring, and this will include having Jamie and other Orthopedic colleagues or residents work with students in these sessions. Jamie agreed with Adam’s statement.
 - e. Virginia Lyons asked if it would help the Registrar, Mikki Jaeger, by keeping Dermatology a separate course and does it cause a lot of work to merge Dermatology with Rheumatology and Orthopedics, and would it be easier to keep them separate. Mikki answered that she can do whatever is the best way forward. The big difference is if there is a separate grade for Dermatology it would have to be a separate course. If we combine all three, then the grade will be combined. Mikki did mention she would need a document that combined all the courses if the combination did occur.
 - f. One member raised a concern about if all three topics are one course, that with regards to grading the student and them mastering material, you start losing discrimination because you could perhaps not master Dermatology but master Rheumatology and Orthopedics. They continued to mention that the more courses they add together into one clump, the less well we are at deciding in whether the student has gained proficiency in one subject. Virginia answered that the course can make a requirement that they need to achieve a certain grade on different portions i.e. the Dermatology content separate than the Rheumatology and Orthopedics course.

Brooks Robey made a motion to approve the Rheumatology and Orthopedics content and assessment plan as presented and to have a subcommittee headed by the course leaders of Dermatology, Rheumatology, and Orthopedics for determination of the course combination. The motion was seconded by Joseph Minichiello. The motion passed by a unanimous vote with an abstention.

5. Before the adjournment of the meeting, John Dick made an update regarding the impact of the COVID19 virus on the curriculum and asked if the MEC can convene to vote on changes to three topics. The MEC will be convening three times to discuss the following three topics:
 - 1) Ensuring our 4th years impacted by the clinical rotation suspension will be set and supported to graduate
 - 2) How to innovate 3rd year clerkships so students impacted by the rotation suspension will meet objectives and requirements
 - 3) Any revisions need to the USMLE policies based on delays in scheduling as testing centers are closed spring 2020

Adjournment

Adam Weinstein, MD

Adam Weinstein, Chair, adjourned the meeting at 6:10 P.M.

Ongoing Business

- Evaluation Oversight Committee
- LCME Oversight Committee
- ABG Interpretation

Future Meetings

MEC meetings are the 3rd Tuesday of each month from 4:00 - 6:00 p.m.

- April 21, 2020
- May 19, 2020
- June 16, 2020
- July 21, 2020
- August 18, 2020
- September 15, 2020